

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### AUDIT, RISK AND SCRUTINY COMMITTEE - THURSDAY, 2 FEBRUARY 2023

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<b><u>Notification of Urgent Business</u></b>	<b><u>The Committee resolved:</u></b> There were no items of urgent business.		
2.1	<b><u>Determination of Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> There were no items of exempt business.		
3.1	<b><u>Declarations of Interest or Transparency Statements</u></b>	<b><u>The Committee resolved:</u></b> Councillor Bonsell advised that she had a connection in relation to agenda items 9.3 (External Audit Report) and 9.4 (Annual Accounts for those Registered Charities where the Council were the Sole Trustee) due to her being a member of the Guildry and Mortification Funds Committee, having applied the objective test, she did not consider that she had an interest and would not be withdrawing from the meeting for the item.	Governance	K Finch
4.1	<b><u>Deputation Requests</u></b>	<b><u>The Committee resolved:</u></b> There were no deputation requests.		
5.1	<b><u>Minute of Previous Meeting of 13 December 2022</u></b>	<b><u>The Committee resolved:</u></b> (i) to approve the minute as a correct record; and	Governance	K Finch

	<b>Item Title</b>	<b>Committee Decision</b>	<b>Services Required to take action</b>	<b>Officer to Action</b>
		(ii) in relation to article 14, resolution (i) from the minute of its meeting of 27 September 2022, to note that the response issued by email earlier today, would be made available to the public.		
6.1	<b><u>Committee Business Planner</u></b>	<b><u>The Committee resolved:</u></b> to note the content of the Committee Business Planner.	Governance	K Finch
7.1	<b><u>Notices of Motion</u></b>	<b><u>The Committee resolved:</u></b> There were no notices of motion.		
8.1	<b><u>Referrals from Council, Committees or Sub Committees</u></b>	<b><u>The Committee resolved:</u></b> There were no referrals.		
9.1	<b><u>Use of Investigatory Powers Annual Report - COM/23/031</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the overview of the Council's use of investigatory powers during the calendar year 2022, as set out in this report; and (ii) to agree that the Use of Investigatory Powers Policy remained fit for purpose and requires no amendment.	Governance	J Anderson V Johnstone
9.2	<b><u>Altens East Recycling and Resource Facility - Fire Investigation Report - OPE/23/030</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the contents of the attached Scottish Fire and Rescue Service (SFRS) fire investigation report; (ii) to note that as an organisation, we can conclude from the SFRS report, that the fire at Altens East did not occur as a result of a failure in our system of internal control; (iii) to note that the Waste and Recycling Manager would circulate, by email,	Operations & Protective Sevices	M Reilly P Walker

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		(iv) details of the number of waste fires across the UK to the Committee; and to request the Waste and Recycling Manager to identify further actions that could be taken to educate citizens on the disposal of vapes and other battery/electrical products and report to the most relevant Committee in due course.		
9.3	<b><u>External Audit Report - Charities Accounts</u></b>	<b><u>The Committee resolved:</u></b> to note the content of the report.	External Audit Finance	M Moore J Belford
9.4	<b><u>Annual Accounts for Those Registered Charities where the Council are the Sole Trustee - RES/22/260</u></b>	<b><u>The Committee resolved:</u></b> (i) to approve the Council's audited Charitable Trusts Annual Accounts for the financial year 2021/22 as presented, subject to the final amendments being agreed with external auditors, following consultation with the Chief Executive and four political group leaders; and (ii) to approve Councillor Alex McLellan, as Convener of Finance & Resources Committee to sign the 2021/22 Charitable Trusts Annual Accounts.	Finance	J Belford L Fullerton
9.5	<b><u>Internal Audit Progress Report - IA/23/001</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the progress of the Internal Audit Plan; and (ii) to note the progress that management had made with implementing recommendations agreed in Internal Audit reports.	Internal Audit	J Dale
9.6	<b><u>Out of Authority Placements - AC/2301</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the responses to members	Internal Audit	J Dale

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		(ii) questions; and to otherwise endorse the recommendations for improvement as agreed by the relevant function.	Integrated Children's & Family Services	G Simpson
9.7	<b><u>Heritage and Historical Assets - AC/2305</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the responses to members questions; and (ii) to otherwise endorse the recommendations for improvement as agreed by the function.	Internal Audit City Growth	J Dale R Sweetnam H Fothergill
10.1	<b><u>Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> There were no items of exempt business.		

If you require any further information about this decision sheet, please contact Karen Finch, tel 01224 522723 or email [kfinch@aberdeencity.gov.uk](mailto:kfinch@aberdeencity.gov.uk)